

# Village of Mannsville

## Monthly Board Meeting Minutes July 2, 2024

### 7:00 pm

Attended: Mayor Jon LaLone  
Trustees: Charlie Graves, Valerie Deon, Brandon Walizer  
Others: Paula Easton-Clerk/treasurer, Sarah Smith-Deputy Clerk/treasurer Norm Jones- Water

The minutes from June were read and approved. Motion made by Trustee Deon, Seconded by Trustee Graves and carried by the board.

|                            |                 |                          |             |
|----------------------------|-----------------|--------------------------|-------------|
| <u>General</u> - Checking- | \$146,901.88    | <u>Water</u> - Checking- | \$27,807.00 |
| Savings-                   | \$128,243.70    | Savings-                 | \$35,950.77 |
| Street Reserves-           | \$65,850.37     | Repair Reserve-          | \$59,110.02 |
| Building Reserves-         | \$43,226.57     | Debt Reserve-            | \$8059.80   |
|                            | Trust & Agency- |                          | \$869.91    |

#### Treasury Report:

Paula did not get the Treasury Report done for this meeting. Paula and Sarah were dealing with an issue with the bank account.

The water bank account was hacked (Notified July 1<sup>st</sup>). Someone (or multiple people) somehow got their hands on an old check and was able to scan it into a program and adjust all the information. They were able to cash over \$10,000 in checks via mobile deposit. Our bank flagged one of the checks but missed the other 4 checks. There were 4 more checks pending on Monday July 1 and 2 more checks pending on July 2. The bank was able to return the money to us while they investigated through the fraud department.

Paula called Jefferson County Dispatch on July 2 to file a report and two troopers came that afternoon. Paula called Jon and Val, and both told her to press charges for the counterfeit checks. A police report has been filed but the police said it could be a few months before we hear anything.

We were able to open a new water account and stop the old account from anything being cashed from it. We will close the old water account when the new water account is ready and the pay.gov water payments are forwarded to the new water account.  
It has been utter chaos!

#### Norm:

Lilac Festival: Small re-Cap: Library was accidentally left out of the profits from the Lilac Festival. This was a simple oversight. The Museum, Church and Fire Dept each gave the library \$100 from their profits.

Chemical Standards: We received the chlorine standards, waiting on the turbidity ones from USA Bluebook.

Generator: Inspection is done

701 Mill St: Still no permit for shed

Sam: finished his CDL course.

439 North Main Street: DOT hit a pipe while digging. It was not marked. It was an old pipe from the previous system. It was cut off and marked.

Lilac Park Drive: Dean Lalone from Thomas Excavating came down and did a walk through with Norm down the street. We need to add a couple catch basins for rainwater and to fix the road. Two of the current catch basins are not even catching any of the rainwater because of the buildup off asphalt around them. They suggested 3 catch basins of each side from route 11 to Mill/Douglas. That would be around 1300 ft of pipe and 6 catch basins estimating around \$60,000 for parts, and an additional \$60,000 for labor.

We need to look into more options for this road. Check with county. Also need an engineer to make sure that's what we need to fix the problem.

Elliotts Tree Service: time to brush hog around the well fields again. The brush is up over Norms head and too thick for out weed whacker and mower.

Water Salesman: the 2-inch water hose cracked. Norm and Sam have repaired the hose multiple times (cutting the cracked part off) but I had gotten too short, and the crack is too big. Need a new hose.

We are pumping out a LOT of water at the salesman!

Chlorine: Just received a new batch of chlorine.

School: they are working on the driveway and playground. Norm and Sam had marked the property weeks ago but, they must have pulled up the flags to mow and needed it re-marked before the work started. Sam was able to walk to the property with the Contractor and Engineer. They inquired about the water shut off and turning them off while they do the work. They were told NO! They cannot turn off the water to the building unless the school allows it and DOH of notified. But this would also shut off the two closest fire hydrants to the school and that could be very dangerous in an emergency.

Chlorine Pump: waiting until fall to install. We are pumping out a lot of water with kids home from school and the water salesman. We need to wait until its slower because the water might need to be shut down for a little bit while the pump is installed, and the computer program is updated.

803 Brown Road: Norm finally found the meter pit. It was nowhere near where it was supposed to be.

Water Meters: replaced 4 of 7 that did not read at the end of June.

#### **Old Business:**

Zoning Permit: We got the certified letter receipt on June 11<sup>th</sup>. Still have not gotten a permit or a signed letter of variance.

Motion made by Trustee Graves and Seconded by Trustee Walizer to send the homeowners a permit and certified letter stating that they have 7 days from date of delivery to return the permit, with a letter of variance or we will have to start charging them \$350 per week until it is done. This fee is found in the zoning law.

Cameras: Paula and Sarah got quotes from ADT and Doyle for security cameras for the building.

ADT: 4 cameras and installation - \$1,555.00, plus a monthly monitoring fee and protection service of \$61.86

How is the camera quality? Can it be used for police? What does the monthly fee include? What is the average cost of repairs?

Doyle: 3 cameras, LCD monitor and installation - \$2,333.20 and no monthly fee. The camera quality is good. He showed Paula a camera at another business in real time. Was able to zoom in on faces, license plates, etc.

Do they have a monthly monitoring or protection plan? What is cost of repairs?

Send quotes to Mannsville Free Library President and Treasurer and invite them to next months meeting for further discussion.

Lawn Care: There are a few houses that are not mowing the lawn between the sidewalk and the road. His could be a hazard for cars pulling off the side roads and not being able to see what is coming.

Speed Bumps: Jon got a letter from Lee Barbur about looking into speed bumps for the Village. Jon looked into this further and found that we can add speed humps (not bumps) but we would need to have a speed study done by the police, a count of how many tickets have been issued, and speed radar. This could take up to two years.

**New Business:**

Comp Alliance: signed a new three year contract for workers comp.

Printer: New printer was installed June 24<sup>th</sup>. Minor issues with phone and fax. They have been resolved.

Computer: new computer installed on June 25<sup>th</sup>. Minor issues with word and excel. They have been resolved.

Flooring: Ripped up the rug on July 1<sup>st</sup>. New flooring being done by Locy's on July 3<sup>rd</sup>.

AC Unit: died a couple weeks ago. Sarah picked up a new portable unit from Home Depot when she picked up the new flooring.

Contracts: The annual contracts for the Fire Department, Museum and Library are ready and signed.

Elliotts: Can the tractor get across to the well fields? Can we rent a brush hog for our tractor? Brandon wants to look at the well fields and try with his brush hog. He will get a hold of Norm for a tour ASAP.

Water Salesman: 2 inch hose

Motion to buy a new hose made by Trustee Walizer and seconded by Trustee Graves

Water account:

Motion to press charges for the hacked water account was made by Trustee Deon and Seconded by Trustee Walizer.

National Grid:

Motion to pay by ACH payment to avoid late fees made by Trustee Deon and Seconded by Trustee

Walizer

**Bills:**

The Bills were presented and approved for July. Motion made by Trustee Deon, Seconded by Trustee Graves and carried by the board.

Meeting Adjourned by Trustee Graves, Seconded by Trustee Deon

Respectfully Submitted,



Paula Easton  
Clerk/Treasurer